

CLERMONT COUNTY FACILITIES MANAGEMENT - RENOVATIONS, REPAIRS, IMPROVEMENTS, WORK ORDERS, ROUTINE MAINTENANCE & MORE

STAFF:

Director – Wade Grabowski

Fiscal Support Coordinator– Jennifer Holt

Carpenter III– Dan Hall

Electrician III – Jim Williams

Facilities Supervisor – Chris Turner

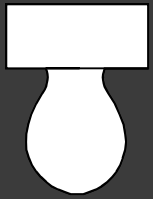
HVAC Team – Rick Reardon & Charles Mosley

Cabling Coordinator - Dominic Finn

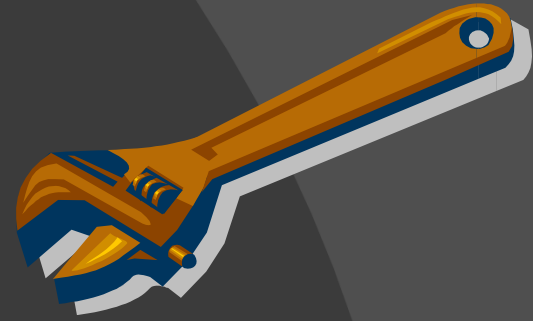
Mail Courier / Life Safety Services Coordinator – Drew Allen

Daytime STP Officer – Todd Shumard (Crew of 4 Sheriff's Trustees)

Evening STP Officers – Chad Johnson & Dell Martin
(Crew of 7 Sheriff's Trustees)

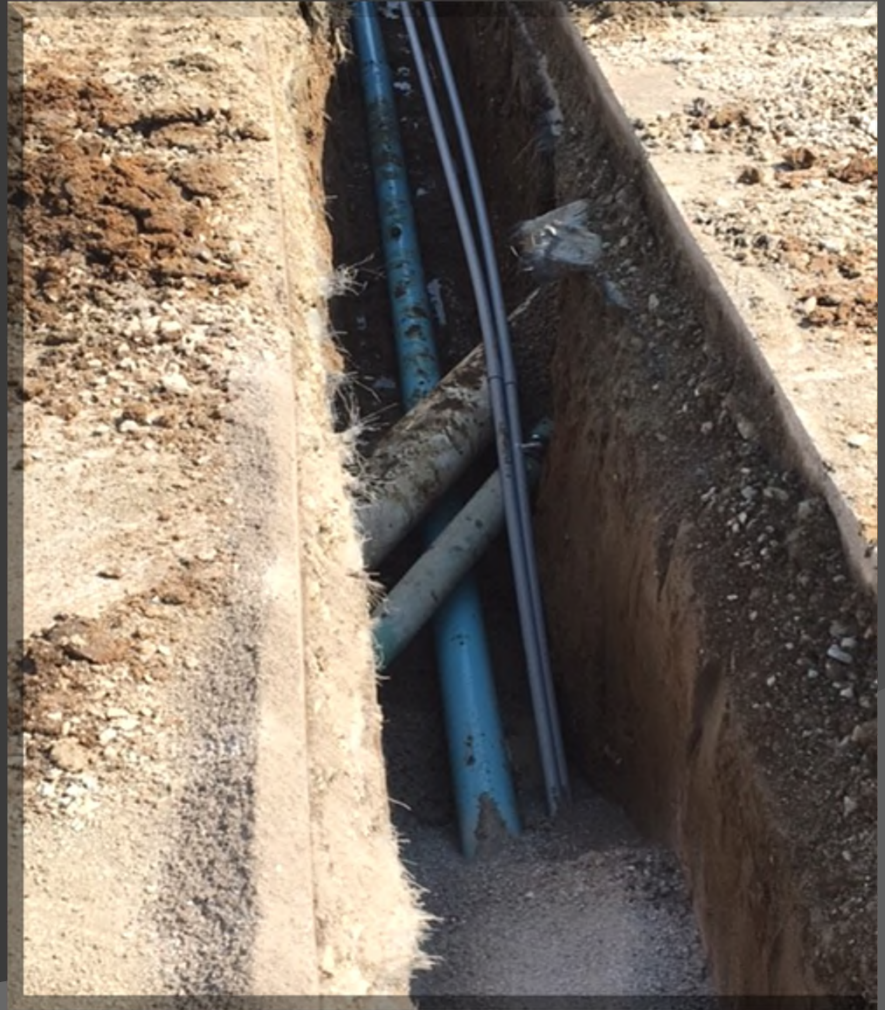


PLUMBING



● Facilities Management is responsible for approximately **250 toilets**, **310 sinks**, and **41 urinals**. This does not include hot water heaters, slop sinks, floor drains, back flows or outside water spigots.

Larger scale plumbing issues often result from pipes needing replaced due to age. These images are results of pipes breaking underground or inside plumbing traps behind walls. These types of issues are to be expected in this service but often not foreseen due to the location of pipes.



ELECTRICAL



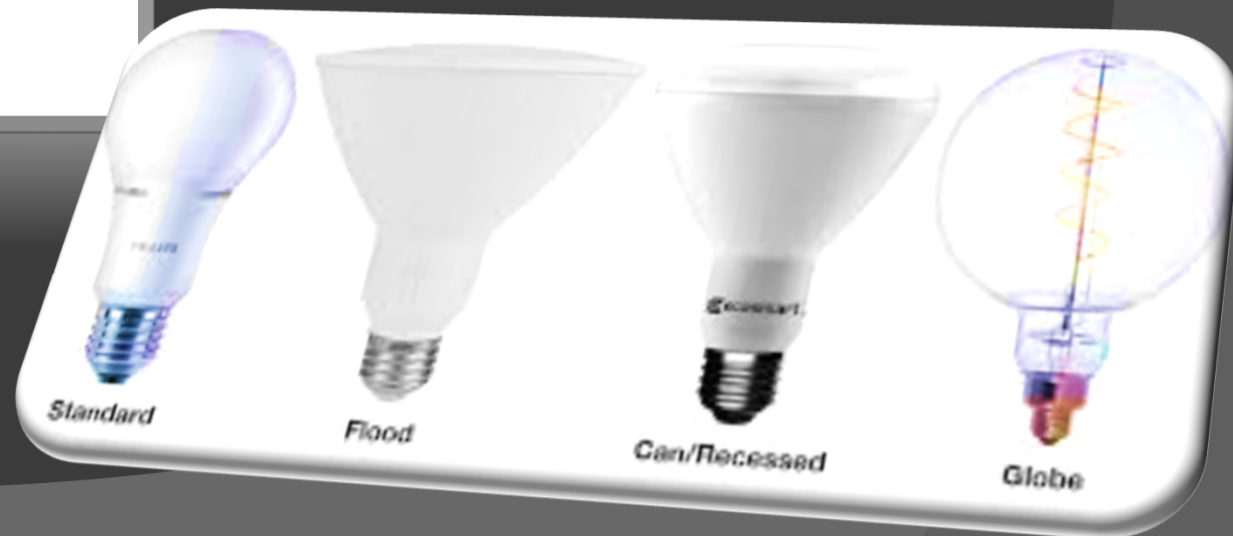


From blown fuses, lighting upgrades and routine maintenance to new installations for office renovations, new utilities and more our Electrical Technician along with the Facilities Director & Staff researches, coordinates and repairs electrical issues in order to keep Clermont County up and running in a safe, productive and cost efficient manner.



ELECTRICAL LED LIGHTING

The project to upgrade to all exterior LED lighting on county grounds was just recently completed. Facilities Management is now in the process of upgrading all interior lighting to LED in order for better, safer & more cost efficient lighting inside all county buildings.

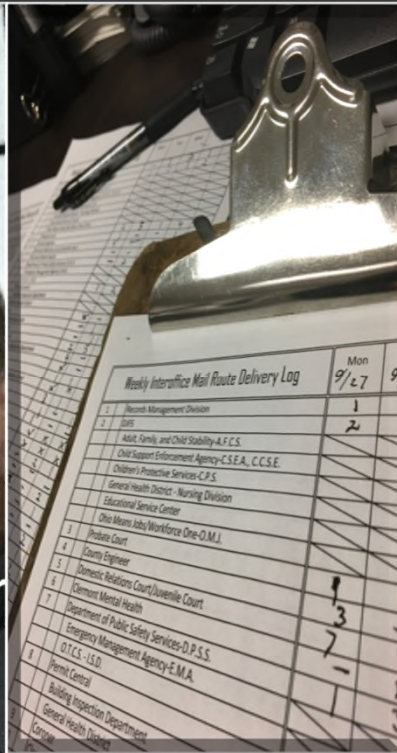
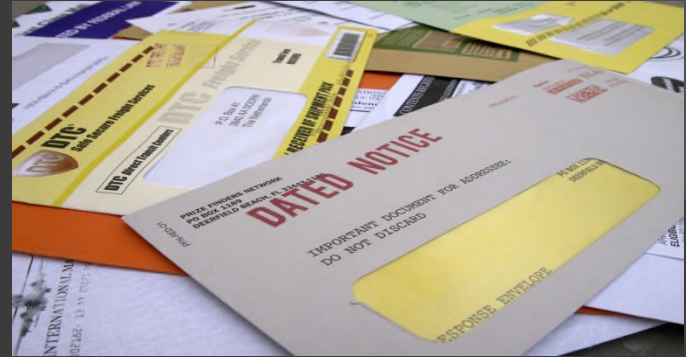


HVAC

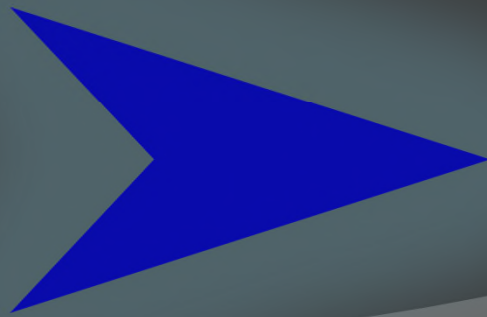
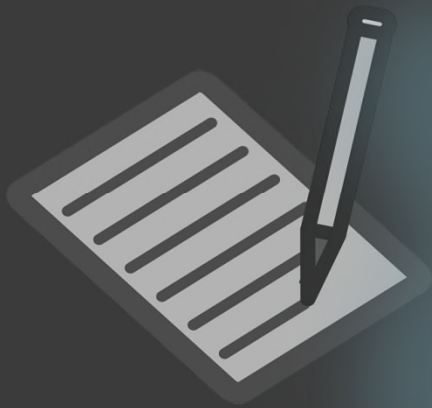
The Facilities Management Heating, Cooling & Ventilation Team are constantly monitoring the heating and cooling systems throughout Clermont County Buildings and completing preventative maintenance on routine work schedules. They respond accordingly to emergency situations which can occur due to our rapidly changing weather systems. Numerous upgrades and new systems have been installed and managed over the past few years in order to better control the climate of each facility.



Courier Route & Fire Safety Compliance



- The Courier Route in 2020 accounted for 85,521 pieces of mail delivered to 49 county accounts at an estimated cost of \$54,469.00.
- So far in 2021, 72,979 pieces of mail have been accounted for at a cost of \$53,720.00.
- With the exception of the Sheriff's Office and Jail, Clermont County has 294 Fire Extinguishers posted, placed or mounted in 28 buildings. 335 Fire Extinguishers are certified annually which include spares for rapid replacements.
- Clermont County has 25 Automatic External Defibrillators that are placed strategically throughout the county buildings.
- In addition to the life safety equipment noted above, the fire safety coordinator also checks all other emergency exit signs, horn strobes, fire pull stations and is the contact and escort for the local fire inspector from the Central-Joint Fire & EMS Division.
- Both the Courier and Life Safety Equipment Responsibilities have either daily, monthly and/or yearly documentation that is filled out regularly for record keeping and proof compliance.



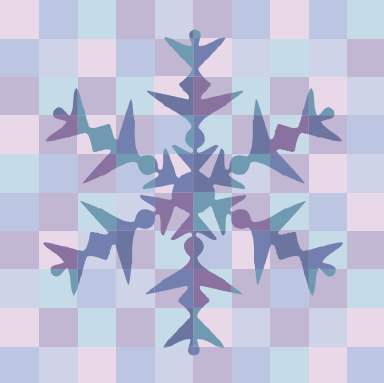
Extinguisher Building	Exit Sign	Extinguisher	Exit Sign	Street Address
Flagler Campus				
Service Center	4	1044	1044	4001 Flagler Road
Vehicle Garage	20	1045	1045	4000 Flagler Road
Facilities Storage Barn	1	N/A	N/A	4000 S Flagler Road
Animal Shelter	9	1002	1002	4025 Flagler Road
Board's Office Training Center	9	N/A	1000	
New Municipal Court	24	1001	1001	4430 State Route 222
Arden Campus				
Administration Building	24	1000	1000	101 East Main Street
Board of Elections	9	1000	1070	66 South Riverside
Herrington Building	13	1000	1000	76 South Riverside
Carriage House	9	1000	1000	177 East Main Street
Public Defender	3	N/A	1000	302 Main Street
Courthouse Addition (Common Place)	15	1000	1000	270 East Main Street
Clock of Justice	18	1000	1000	270 East Main Street
Courthouse Annex (2004)	5	1000	1000	48 North Market Street
West Branch				
Water Resources Admin Building	7	1000	1000	4000 Haskell Lane
BBV One Stop	5	1000	1000	457 West Main Street
Jeffrey				
Jeffrey City Office	3	1001	1001	1011 1/2 Ave
Beckwith				
Beckwith City Office	3	N/A	1000	530 F Ohio Pike
West Campus				
Parent Center / Common's Office	11	1001	1001	2275 Beaver Road
Common's Center	11	1004	1004	2279 Clermont Center Dr
Common's Production Building	7	1004	1004	2329 Clermont Center Dr
Engineer's Building	4	1000	1000	2381 Clermont Center Dr
Probate Court	4	1006	1006	2379 Clermont Center Dr
Medical Social Services	44	1017	1017	2400 Clermont Center Dr
Inside Court	5	1015	1015	2340 Clermont Center Dr
Intimate Relations & Clerks	6	1000	1000	2340 Clermont Center Dr
New County Detention	15	1000	1000	2340 Clermont Center Dr
Prisons Center	12	N/A	1000	2425 Clermont Center Dr

Account Name	Address
1. Records Department	4430 State Route 222
2. Sheriff's Office	4001 Flagler Road
3. Adult, Family, and Child Support Agency	4000 Flagler Road
4. Child Support Enforcement Agency	4000 Flagler Road
5. Children's Protective Services	4025 Flagler Road
6. General Health Services - Nursing Division	4000 Flagler Road
7. Rehabilitation Services Center	4000 Flagler Road
8. County Engineer	4000 Flagler Road
9. County Jail	4000 Flagler Road
10. County Jail	4000 Flagler Road
11. County Jail	4000 Flagler Road
12. County Jail	4000 Flagler Road
13. County Jail	4000 Flagler Road
14. County Jail	4000 Flagler Road
15. County Jail	4000 Flagler Road
16. County Jail	4000 Flagler Road
17. County Jail	4000 Flagler Road
18. County Jail	4000 Flagler Road
19. County Jail	4000 Flagler Road
20. County Jail	4000 Flagler Road
21. County Jail	4000 Flagler Road
22. County Jail	4000 Flagler Road
23. County Jail	4000 Flagler Road
24. County Jail	4000 Flagler Road
25. County Jail	4000 Flagler Road
26. County Jail	4000 Flagler Road
27. County Jail	4000 Flagler Road
28. County Jail	4000 Flagler Road
29. County Jail	4000 Flagler Road
30. County Jail	4000 Flagler Road
31. County Jail	4000 Flagler Road
32. County Jail	4000 Flagler Road
33. County Jail	4000 Flagler Road
34. County Jail	4000 Flagler Road
35. County Jail	4000 Flagler Road
36. County Jail	4000 Flagler Road
37. County Jail	4000 Flagler Road
38. County Jail	4000 Flagler Road
39. County Jail	4000 Flagler Road
40. County Jail	4000 Flagler Road
41. County Jail	4000 Flagler Road
42. County Jail	4000 Flagler Road
43. County Jail	4000 Flagler Road
44. County Jail	4000 Flagler Road
45. County Jail	4000 Flagler Road
46. County Jail	4000 Flagler Road
47. County Jail	4000 Flagler Road
48. County Jail	4000 Flagler Road
49. County Jail	4000 Flagler Road
50. County Jail	4000 Flagler Road

Sheriff's Trustee Program



- **Day Shift STP's begin each day cleaning the CTC/Facilities Management, Fleet Vehicle Maintenance & Engineers Sign Shop Buildings. After they finish A.M. cleaning details, the STP's perform work orders as assigned in addition to routine duties such as grounds litter/debris pick up, landscaping, weekly trash runs, etc. This STP crew is responsible for roughly 47% of all work orders that flow through the Facilities Management Department each year. This Trustee Crew is also responsible for all box/files moves to and from the Records Mgt. Division as well as all county department furniture moves.**
- **Night Shift STP's clean Permit Central, The County Administration Building, Domestic Relations Court and Common Pleas/Municipal Court Holding Cells on a nightly basis M-F.**



SNOW REMOVAL

- Facilities Management is responsible for county sidewalks and parking lots at the BMV One Stop, Administration Bldg., Heritage Bldg., Carriage House, Public Defenders, CMP Courthouse, Mun. Courthouse, F.M./CTC Building and Bus Parking, Sheriff's Office, Animal Shelter, Permit Central, 911, Juvenile Probation – Court – Detention & Probate Court, Domestic Rel. Court & Clerks, Records Mgt. and the Clermont Family Support Center.



SNOW REMOVAL

- Facilities Staff normally begin snow removal at 5:00 am (*sometimes earlier depending on the strength of the winter storm*) with a team of 3 to 4 plow trucks equipped with salt spreaders and utility vans with multiple 2 gal. white buckets of salt. These buckets are replenished by 17 strategically placed salt storage cans placed throughout the county buildings. Facilities has added a Kubota & an ATV with plow packages to assist with sidewalk snow removal. The remainder of the sidewalk snow removal is hand shoveled by staff and Sheriff's Trustees.

COVID-19: PPE

- Over 300 different size “Sneeze Guards” were constructed by Facilities Management Staff and distributed throughout all county departments.
- A quarter of a million dollars of personal protective equipment was acquired and distributed for the safety of county personnel and sanitation of county buildings.
- In addition to the quarter of a million dollars of PPE, “I-WAVES” were ordered and installed to filter out germs through heating and cooling ventilation systems throughout all county buildings.

COVID-19: PPE – SNEEZE GUARDS



COVID-19: PPE

SANTIZING, CLEANING CHEMICALS, GLOVES, TYVEK BODY SUITS, MASKS AND MORE.



RENOVATIONS

In the past year and a half, Facilities Management has renovated the following areas for a total of 64,703 ft. of renovations:

- * Clermont Family Support Center's Nursing Division**
- * Clermont Family Support Center's Child Protective Services**
- * Board of Elections (Heritage Building)**
- * Sheriff's Office**
- * Municipal Court**
- * Milford Auto Title**
- * Domestic Relations Court**
- * Auditors Office 1st & 2nd Floor (Admin. Building)**
- * Records Office (Admin. Building)**



Domestic Relations Court Bailiff

Before Left – After Below





Domestic Relations Court Lobby

Before Left - After Below





THE COURT OF DOMESTIC RELATIONS
CLERMONT COUNTY, OHIO

Guided by the law and principles of equity, the Court works:
To promote the care and support of children;
To protect with dignity the victims of domestic violence;
To resolve property disputes justly; and
To serve respectfully, efficiently, ably and with compassion.

Revised January 2007

Domestic Relations Court Lobby

Before Above – After Right

Domestic Relations Administration Office

Before Right – After Below



Domestic Relations Court Clerks Area

Before Below – After Right



OTHER DUTIES AND RESPONSIBILITIES THAT FALL UNDER FACILITIES MANAGEMENT:

- Administration – over 3,500 invoices processed and 3,000 work orders administered per year.
- Entry Rugs
- Oversight of contracted cleaning services
- Exterminating Services
- Back Flow Certifications
- Fire Certifications
- Elevator Compliance Certifications
- Oversight and Direction of contracted Locksmith & Security Camera services
- After Hour Call Out Services for all Buildings
- Capital Budget Dispersement for County Departments

SOURCES

- ◉ Statistical information acquired from Facilities Management Records. Credit to Director Wade Grabowski, F.M. Supervisor Chris Turner & Mail Courier / Life Safety Services Coordinator Drew Allen for information compiled for this Power Point presentation.
- ◉ Power Point presentation created by Stephen Todd Shumard.

END